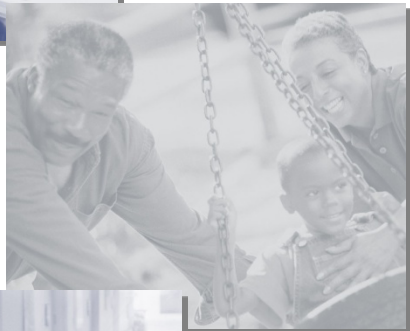


To help the financially needy obtain high-quality health care that is affordable, promotes independence, and provides customer satisfaction.



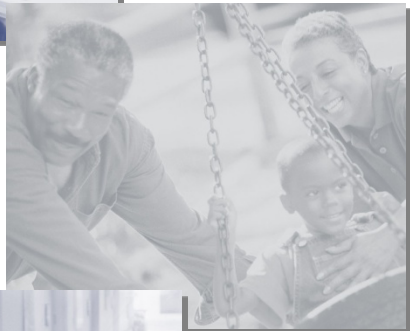
School-Based Medicaid Program

September 2012

Agenda

- Random Moment Time Study (RMTS) Enhancements
- Medicaid Eligibility Matching Enhancements
- Interim Claims
- Provider Reviews & Process Improvement
- Cost Report Amendments
- All Provider Bulletin 224: Provider Overpayment Disclosure Process
- Updates to Health-Related Percentages in AAC claims

To help the financially needy obtain high-quality health care that is affordable, promotes independence, and provides customer satisfaction.

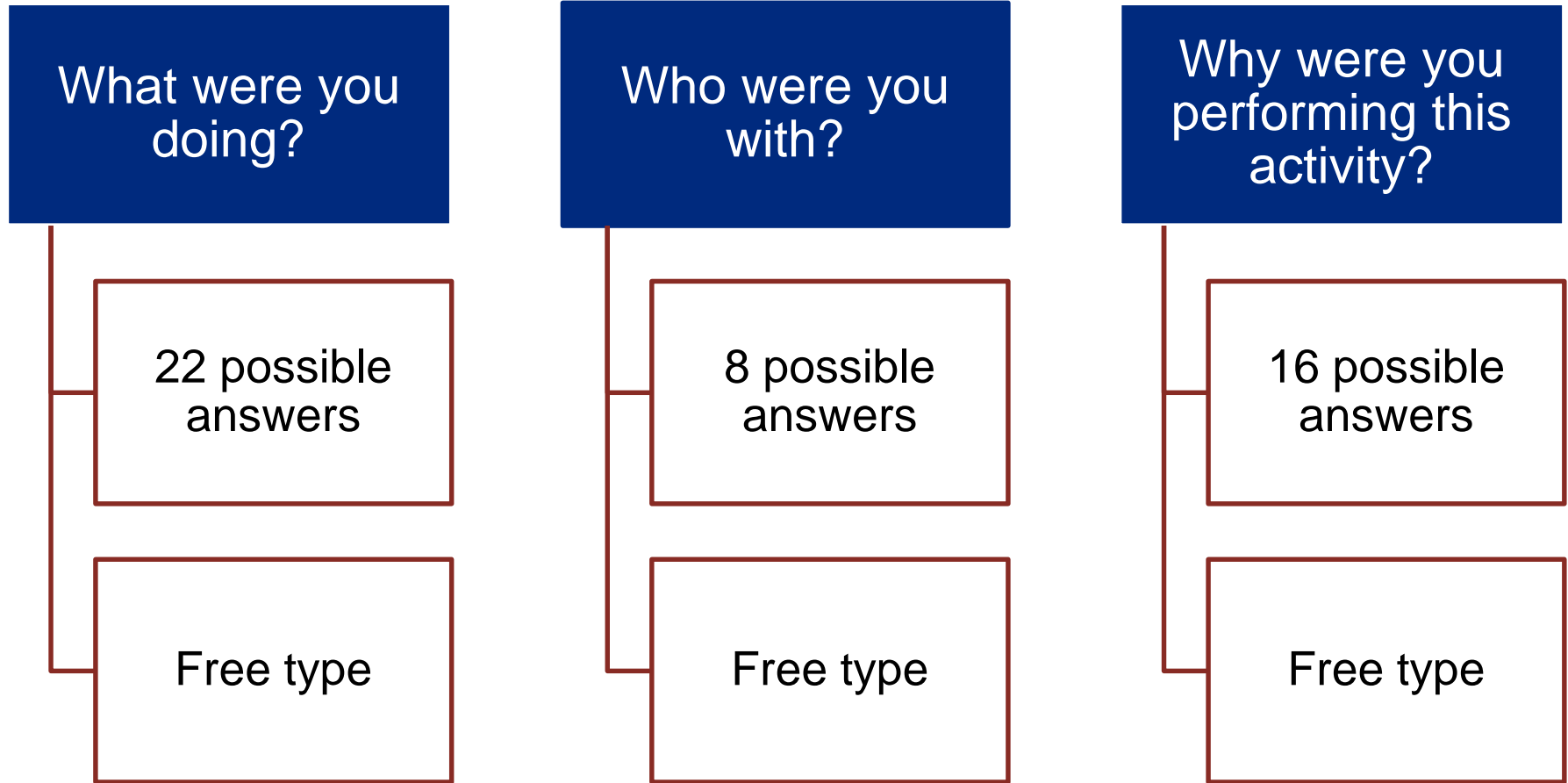


Random Moment Time Study (RMTS) Enhancements

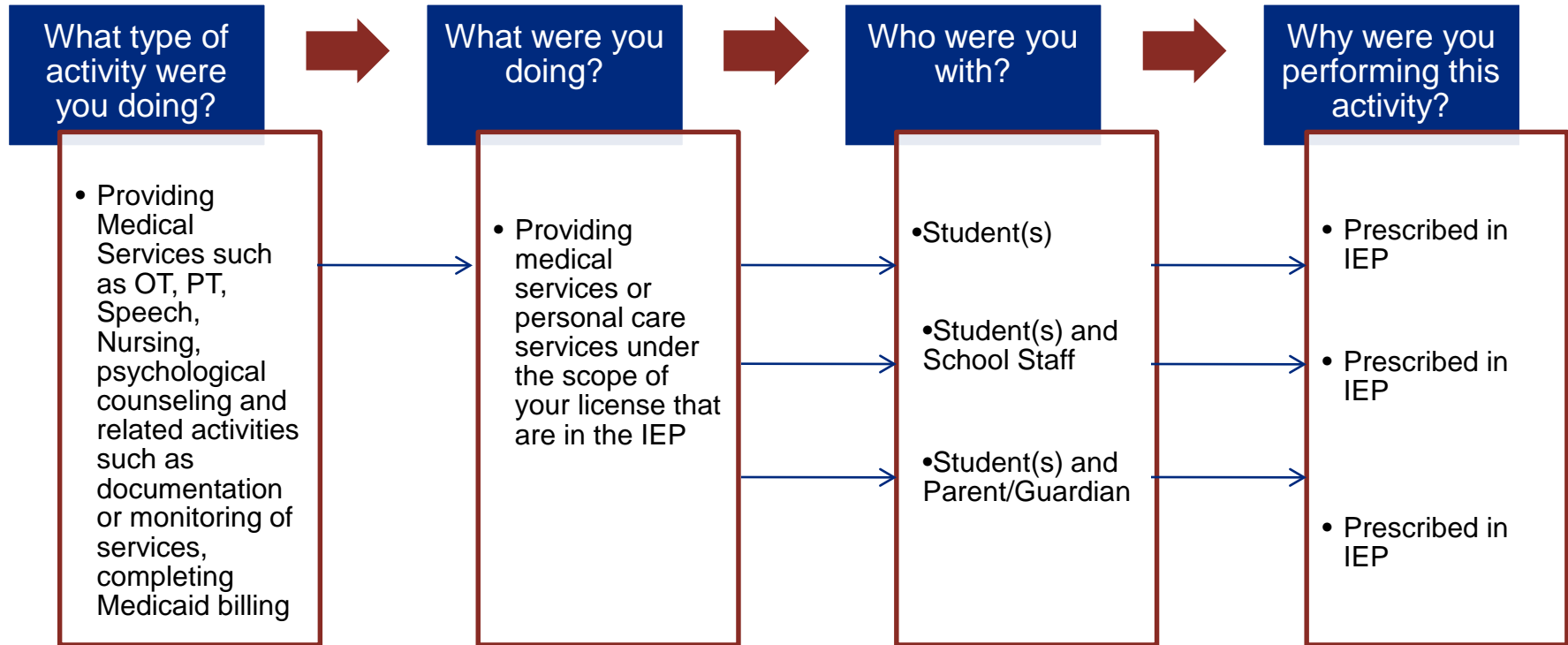
RMTS Question & Answer Hierarchy

- Original process: For each RMTS question, participants had the option of choosing from a list of pre-defined answers or free-typing a response
 - Lists of pre-defined answers were too lengthy
 - Illogical selections could occur
 - More than 50% of responses required follow up before they could be coded
- Improvement:
 - Introduced a new initial question “What type of activity were you doing?” to narrow the list of answers for ‘What were you doing?’
 - Introduced a hierarchy to the questions and pre-defined answers so that a participant’s response to each question narrows the list of pre-defined answers displayed for the next question

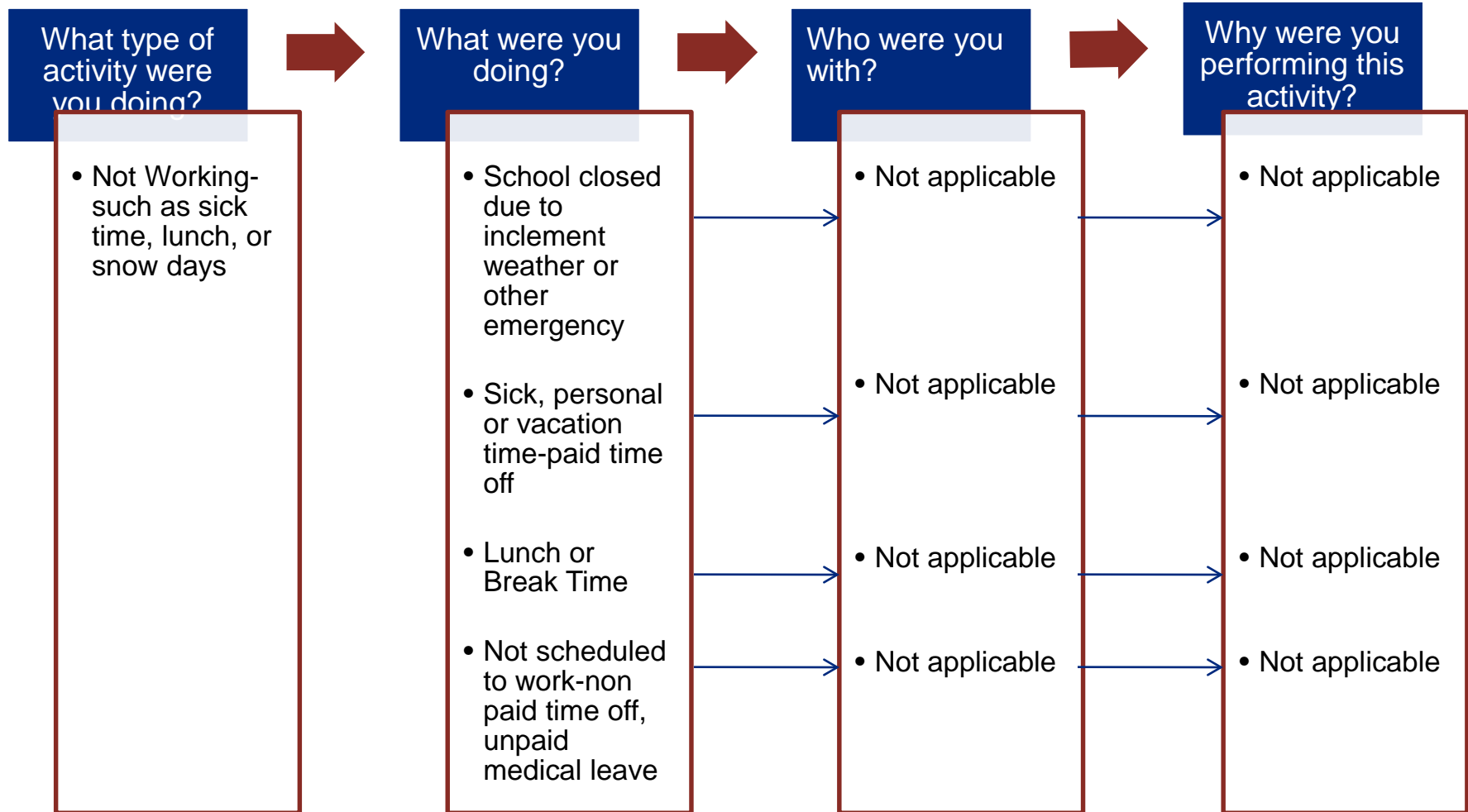
RMTS Original Process



RMTS Improved Process (sample)

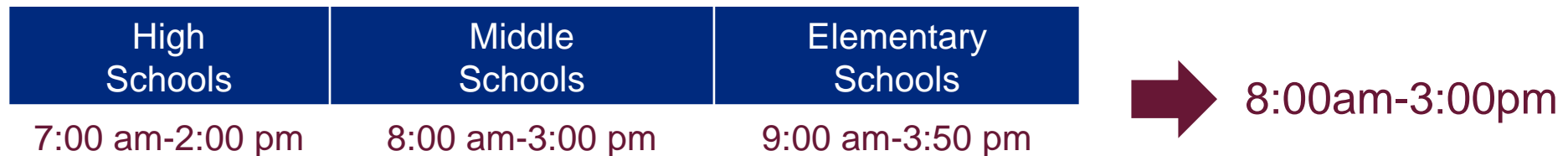


RMTS Improved Process (sample)



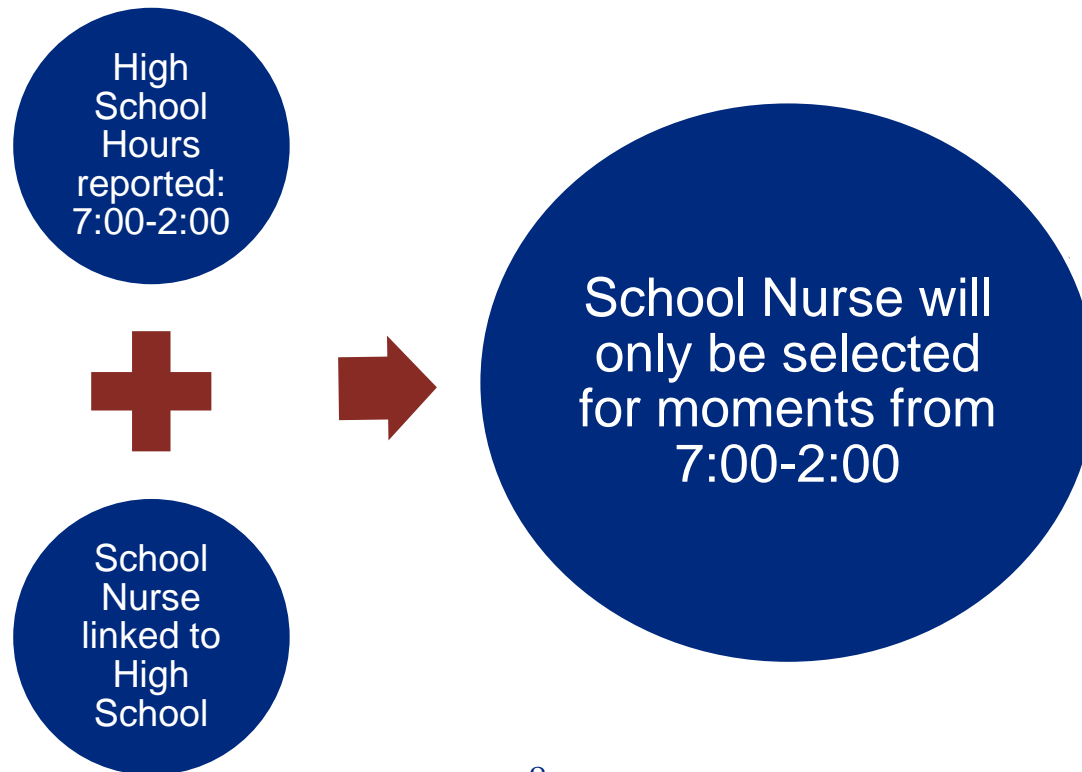
RMTS School Hours

- Original process: If the work day start & end times for RMTS participants within a school district varied, the mean start & end times were used to determine the hours available for selection of a random moment
 - Participants were selected for moments when they were not scheduled to work
 - In the example below, the mean hours of 8:00 am -3:00 pm were used for all RMTS participants in this district



RMTS School Hours

- Improvement: Providers submit school hours and link each RMTS participant to a school
 - RMTS participant will only receive moments during the hours reported for the school with which they are associated



RMTS School Calendars

1. School calendar form was sent to RMTS contacts in May 2012
 - A. Populate new section with school, start time, end time

	A	B	C	D
1	MASSACHUSETTS SCHOOL YEAR CALENDAR For 2012-2013			
2	Please complete the following form and submit by 8/1/12			
3	School Year:	2012-2013		
4	School District Name:	School District ABC		
5	Provider #:			
6	Last Day for Students			
7	<u>Holiday/Vacation Days</u>			
8	Please indicate by checking the box whether your school has the following days off. Indicate any other additional days off not listed below.			
9	Columbus Day	09/08/12	<input type="checkbox"/> Yes	<input type="checkbox"/> No
10	Veteran's Day	09/08/12	<input type="checkbox"/> Yes	<input type="checkbox"/> No
11	Martin Luther King Day	01/15/13	<input type="checkbox"/> Yes	<input type="checkbox"/> No
12	President's Day	02/19/13	<input type="checkbox"/> Yes	<input type="checkbox"/> No
13	Patriot's Day	04/19/13	<input type="checkbox"/> Yes	<input type="checkbox"/> No
14	Memorial Day	05/27/13	<input type="checkbox"/> Yes	<input type="checkbox"/> No
15	Other non-work days for staff -			
16	Starting 10/1/12			
17		Start Date	End Date	Return Date
18	Thanksgiving Recess			
19	Holiday Break			
20	Winter Recess			
21	Spring Recess			
22	<u>Half Days</u>			
23	Please indicate all half days - include hours staff will be in school. Starting 10/1/12			
24	School(s)	Staff Start	Staff End	Dates
25				
26				
27				
28	NEW SECTION BELOW MUST BE FILLED OUT!			
29	School	Start Time	End Time	
30				
31				
32				
33				
34				

New section for school(s) and hours

RMTS School Calendars

2. Participant list request was sent to RMTS contacts in July 2012

- A. Populate new column for each participant by indicating the school that they work in (as reported on school calendar form)

RMTS Information Template					
<i>Please refer to job description</i>					
<i>Medicaid Definitions on the second spreadsheet.</i>					
Employee ID	Last Name	First Name	Email Address	Job Description	School
123	Doe	Jane	Jdoe@ABC.edu	Physical Therapist - Medicaid Definition	
124	Fish	Jacqueline	Jfish@ABC.edu	Speech/Language Therapist	
125	Chastner	Jane	Jchastner@ABC.edu	Case Manager	
126	Drive	Amy	Adrive@ABC.edu	School Adjustment Counselor	
127	Ester	Sally	Sester@ABC.edu	Psychologist	
128	Elliot	John	Jelliot@ABC.edu	Nurse Licensed - LPN - Medicaid Definition	
129	Jones	Brenda	Bjones@ABC.edu	Medicaid Billing Personnel	
130	Joseph	Jerry	Jjoseph@ABC.edu	Nurse Licensed - RN - Medicaid Definition	

New column for school

RMTS Copying Supervisors

- CMS requires a participation compliance rate of 85% per RMTS pool (Direct Service Personnel and Administrative Only Personnel)
- Original Process: Reminder email notifications are sent to participants if they do not complete their moment after 2 hours, 24 hours, 48 hours, 72 hours and 96 hours. RMTS Coordinators are copied on the 72 hour and 96 hour emails
- Improvement: Providers can copy up to three supervisors on some reminder emails
 - Supervisors will be copied on the 72 hour & 96 hour emails
 - RMTS coordinators will continue to be copied on the 72 hour & 96 hour emails
 - Goal: To improve the response rate and ensure that a moment is answered

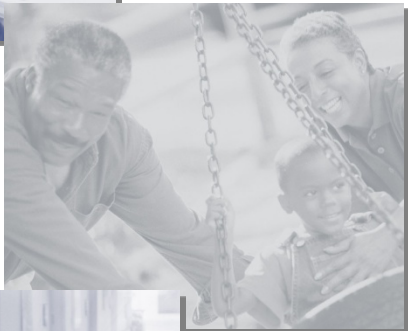
RMTS Copying Supervisors

- Participant list request was sent to RMTS contacts in July 2012
 - Populate new column for each participant by including the email address for each supervisor that should be copied on reminder emails

RMTS Information Template								
<i>Please refer to job description</i>								
<i>Medicaid Definitions on the second spreadsheet.</i>								
Employee ID	Last Name	First Name	Email Address	Job Description	School	Supervisor Email #1	Supervisor Email #2	Supervisor Email #3
123	Doe	Jane	Jdoe@ABC.edu	Physical Therapist - Medicaid Definition				
124	Fish	Jacqueline	Jfish@ABC.edu	Speech/Language Therapist				
125	Chastner	Jane	Jchastner@ABC.edu	Case Manager				
126	Drive	Amy	Adrive@ABC.edu	School Adjustment Counselor				
127	Ester	Sally	Sester@ABC.edu	Psychologist				
128	Elliot	John	Jelliot@ABC.edu	Nurse Licensed - LPN - Medicaid Definition				
129	Jones	Brenda	Bjones@ABC.edu	Medicaid Billing Personnel				
130	Joseph	Jerry	Jjoseph@ABC.edu	Nurse Licensed - RN - Medicaid Definition				

New columns for supervisors

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Medicaid Eligibility Matching Enhancements

Medicaid Eligibility Matching

- Original Process: Providers completed a direct match using the Medicaid web-based matching system being offered by MassHealth (not webREVS)
 - System only matched on RID, name, date of birth and gender
 - Matching method did not allow for any differences between the Masshealth eligibility data and the provider's student records

- Improvement: Information for “possible matches” is now provided
 - Examples of possible matches include:
 - Anne Smith 12/20/2000 F and Ann Smith 12/20/2000 F
 - John Doe 11/11/2011 M and John Doe 11/22/2011 M
 - Additional address fields are available in the upload file to assist in reviewing possible matches
 - Special characters, such as hyphens and apostrophes have been removed from the name fields
 - Goal: To provide additional data that will allow providers to maximize matches

Medicaid Eligibility Matching

- Providers MUST review all possible matches to determine if the student should be included in their eligibility count
- Providers SHOULD NOT include all possible matches without verifying that the eligible person is actually the student in their school district
- Providers MUST continue to review all active matches to determine if the student should be included in their eligibility count
- Feedback from providers has been very positive & rates seem to be increasing
 - Comparison of rates will be completed following the next submission
- Starting with FY13 AAC claims, the number of students who are Medicaid, SCHIP & SCHIP Expansion eligible will be required

Medicaid Eligibility Matching

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	Q	R	S	T	U	V	W	X
1	MA School Based Medicaid Eligibility Report																					
2	Possible Matches																					
3	Effective Date:	01/05/2012																				
4	Run Date:	06/05/2012																				
5	Run Time:	09:16:44 AM																				
6	School District:	Test Public Schools																				
7																						
8	Upload File											Eligibility File										
9																						
10																						
11	Dupli	Last Name	First Nam	DOB	Gen	Opti	RID	Address	City	State	Zip	Last Name	First Nam	DOB	Gen	RID	Address 1	City	State	Zip	First Aid Cat	
12		BULGAR	DANIELLE	02/16/2005	F			22 PLEASANT	TECHTOWN	MA	09099	BOLGER	DANIELLE	02/16/2005	F	100036621835	22 PLEASANT	TECHTOWN	MA	09099	93 - 20110104	
13		CANTELOUPE	SAMANTHA	12/30/2003	F			101 MAIN ST	TECHTOWN	MA	09099	CANTELOUPE	SAMANTHA	12/03/2003	F	100203319197	67 ELIZABETH	TECHTOWN	MA	09099	93 - 20110311	
14		ENDIVE	JOHN	08/28/1997	M			51 PLAIN RD	TECHTOWN	MA	09099	ENDIVE	JOHN	08/28/1996	M	100024765594	51 PLAIN RD	TECHTOWN	MA	09099	40 - 20090128	
15		GREEN BEAN	NORA	04/08/1995	F			358 EAST ST	TECHTOWN	MA	09099	GREEN BEAN	NORAH	04/08/1995	F	100024415661	358 EAST ST	TECHTOWN	MA	09099	40 - 20110307	
16		GUACAMOLE	FRANTZ	10/20/2000	M			33 POND ST	TECHTOWN	MA	09099	GUACAMOLE	FRANZ	10/20/2000	M	100044158309	33 POND ST	TECHTOWN	MA	09099	02 - 20001020	
17		LEMON	SAMANTHA	05/04/2002	F			533 PINE ST	TECHTOWN	MA	09099	LEMONE	SAMANTHA	05/04/2002	F	100044729109	10 COUNTRY L	LAMHERST	MA	01001	EJ - 20110914	
18	DUP	MANGO	BENJAMIN	05/29/1996	M			2 SCHOOL ST	TECHTOWN	MA	09099	MANDO	BENJAMIN	05/29/1996	M	100037445846	2 SCHOOL ST	TECHTOWN	MA	09099	EM - 20110524	
19	DUP	MANGO	BENJAMIN	05/29/1996	M			2 SCHOOL ST	TECHTOWN	MA	09099	MANDO	BENJAMIN	05/29/1996	M	100037445846	2 SCHOOL ST	TECHTOWN	MA	09099	EM - 20110524	
20		NECTARINE	MATTHEW	03/12/1996	M			67 PELICAN DI	TECHTOWN	MA	09099	NECTARINE	MATTHEW	03/12/1995	M	100051370896	67 PELICAN DI	TECHTOWN	MA	09099	72 - 20110414	
21		PINEAPPLE	NICOLE	09/13/1995	F			4 CAPE RD	TECHTOWN	MA	09099	PINEAPPLE	NICHOLE	09/13/1995	F	100204125511	4 CAPE RD	TECHTOWN	MA	09099	08 - 20110106	
22		POTATO	JOSHUA	06/04/2003	M			21 WINDY LAN	TECHTOWN	MA	09099	POTATO	JOSHUA	11/04/2003	M	100032215491	123 CAMPUS C	FALMOUTH	MA	02045	40 - 20031104	
23		PRUNE	STEVIE	01/10/1996	M			10 HOWE ST	TECHTOWN	MA	09099	PRUNE	STEVE	01/10/1996	M	100020889695	10 HOWE ST	TECHTOWN	MA	09099	02 - 20080818	
24		TOMATO	JACOB	09/26/2002	M			8 JENNY LIND	TECHTOWN	MA	09099	TOMATO	JAKE	09/26/2002	M	100032300442	8 JENNY LIND	TECHTOWN	MA	09099	40 - 20101008	
25	DUP	WATERCRES	MICHAEL	08/26/1993	M			10 SEVENTH A	TECHTOWN	MA	09099	WATERCROS	MICHAEL	08/26/1993	M	100018988707	897 HILLDALE	N ADAMS	MA	01008	50 - 20110411	
26	DUP	WATERCRES	MICHAEL	08/26/1993	M			10 SEVENTH A	TECHTOWN	MA	09099	WATERCRES	MICHEAL	08/26/1993	M	100018987355	10 SEVENTH A	TECHTOWN	MA	09099	50 - 20110411	
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Interim Claims

Direct Service Claiming: Interim Claims

- Centers for Medicare & Medicaid Services (CMS) requires that providers must submit interim claims through MMIS
- It appears that many providers may not be submitting all potential interim claims
- MassHealth sent a communication to all school-based providers in June 2012
 - Individual statistics about the districts claiming activity
 - Plan to assist providers in improving interim claiming

Direct Service Claiming: Interim Claims

Communication & Internal Monitoring

Notification to providers whose claiming appears to be lower than the goal of 85% of costs

Interim claims & RMTS pools will be compared

Rate Increases

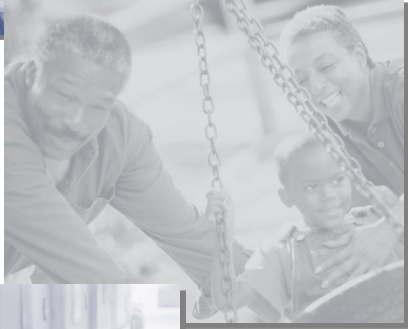
Interim rate increases effective July 1, 2012

Training

Availability of district-specific training

Contact Sue Fischer

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Provider Reviews & Process Improvement

Provider Reviews

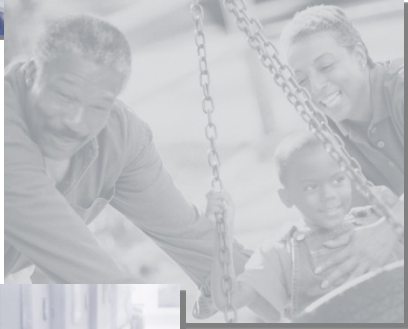
- MassHealth currently performs many monitoring/quality assurance procedures for statewide claiming activity, such as
 - Review and approval of all Administrative Claims and Cost Reports
 - Review of RMTS participant lists
- In addition, a provider-specific review process will be implemented

Interim Claims	Annual Cost Report	Administrative Claims
Desk review of at least five (5) providers each quarter	Desk review of at least five (5) providers each quarter	Desk review of at least five (5) providers each quarter
Random selection of at least ten (10) students		

Provider Reviews

- Examples of items that may be reviewed include, but are not limited to:
 - Individualized Education Program (IEP)
 - Documentation of services
 - Attendance
 - Credentials
 - Calculation of Medicaid Eligibility statistics
 - Authorization of service (if required)
 - Supervision of person providing the service (if required)
 - Verification of financial responsibility
 - Expenditures for salaries, fringe benefits, supplies, tuition, purchased services, specialized transportation, equipment etc.
 - Capital costs
 - Indirect Rates

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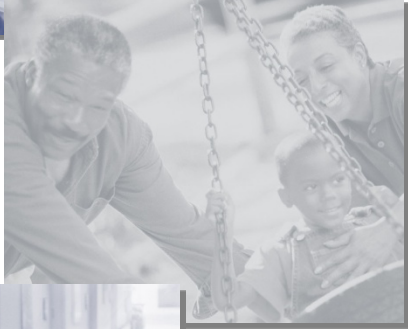


Cost Report Amendment

Cost Report Amendment

- Providers will be able to submit an amended cost report through the online cost report system, if necessary
 - Negative amendments must be filed as soon as the provider realizes there is an error on the cost report.
 - There is no time limit for negative amendments
 - Positive amendments must be filed by 7/1 two years after the start of the FY of the cost report. A FY13 amendment must be filed by 6/30/14
- Instruction regarding the amendment process will be available in November 2012

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All Provider Bulletin 224: Provider Overpayment Disclosure Process

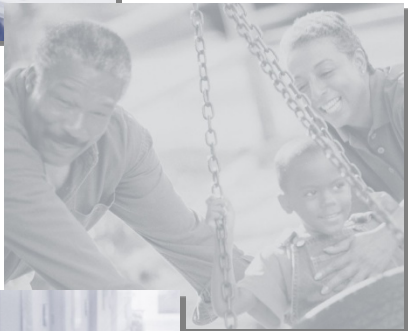
All Provider Bulletin 224

- MassHealth issued All Provider Bulletin 224 in March 2012 regarding a Provider Overpayment Disclosure Process (See attached)

- School-Based Providers must complete and submit a Provider Overpayment Disclosure Form for negative amendments to administrative activity claims and annual direct service cost reports
 - The form is not required for voids of interim claims processed through MMIS

- Original Overpayment Disclosure form and signed certification should be sent to the address provided in the bulletin
 - A copy of the Overpayment Disclosure form and signed original Amended Claim Certification should be sent to UMMS

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Updates to Health-Related Percentages in AAC claims

Health-Related Percentages in AAC claims

- MassHealth has periodically updated the Health-Related Percentages for out of district tuition used in the AAC claims
- Starting with FY 13 the percentages will be updated annually
- Appropriate percentages must be used in claims based on the quarter ending of the claim and not date the claim was submitted
 - Claims for QE 6/12 should use the current percentages even if submitted in FY 13
 - Claims for QE 9/12 should use the new percentages

Questions

- Please refer all questions to:

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