

**From:** MSB  
**Sent:** Friday, April 11, 2014 1:15 PM  
**To:** Maine Districts  
**Subject:** Lumea Audit Features--Instructions and Training Opportunity



MSB Maine Community Email | April 11, 2014

As of May 1, 2014 Lumea sessions will be audited prior to posting based on the recommendations of MSB™ and the direction from your school district. These audit features are being implemented to ensure your district is in compliance with MaineCare regulations. Lumea service providers will need to document the following prior to submitting/posting a session (unless your school district has given authorization to not implement these audit features):

1. Progress towards short and long term goals: All service providers required to document student progress towards short/long term goals in every session will need to do so prior to posting a session.
2. A description of the service delivered: All service providers will either need to include a narrative for a description of the service within each session or will need to select from a list of activities.

MSB is sending this email to Lumea Administrators as well as Lumea Service Providers to ensure Service Providers have a chance to review this [User Guide](#), which will provide clear instructions regarding how to proceed. We would also like to invite your service providers to register for one of our upcoming Lumea Audit Feature [webinars](#), scheduled for Monday, April 28th and Tuesday, April 29th. During the Lumea Audit Feature webinar, we will explain the upcoming changes and how you will need to address these changes within your Lumea sessions. To register for one of our upcoming Lumea Audit Feature webinars, please visit our [Events page](#).

Thank you,

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