

Suggested Process for Collecting ICD-10 and Entering in Lumea

The following guide is intended to provide School administrators with a designated process for retrieving and inputting ICD-10 diagnoses codes into Lumea™. These codes are required for all students receiving Speech and Hearing, Occupational Therapy, Physical Therapy, as well as Section 65 and Section 28 services. These ICD-10 codes, once collected from the appropriate practitioner ordering or referring the service, must be entered into Lumea. We believe the following process reflects an organized and streamlined approach to collect and input the ICD-10 codes, and it will enable districts to start collecting ICD-10 codes in preparation for the October 1, 2015 implementation date.

For the Practitioner ordering or referring services –

1. The appropriate practitioner fills out the [Order/Recommendation/Referral Form \(ORRF\)](#) and includes the applicable ICD-10 code in the space provided. The ORRF is available to practitioners in our Resource Center under Maine Forms and in Lumea under Print/Preview in Student Details. While it is not required that a new ORRF be obtained solely for the purpose of collecting ICD-10 codes, we have provided fields on the form to streamline the process.
2. The practitioner ensures a copy of the ORRF with the ICD-10 code is provided to the district's Lumea Administrator.

For the Lumea Administrator –

1. Collect all ORRFs with updated ICD-10 codes from your practitioners, or obtain ICD-10 codes in another manner.
2. In Student Details for a specific student, select the Billing Dates tab. The following screenshot demonstrates where this tab is located:

The screenshot displays the Lumea software interface. On the left is a navigation menu with categories: Administration, User Management, Caseload Management, Caseload Reports, Student Management, and Student Details (highlighted with a red box). The main content area shows a student profile for 'Kierkegaard, Soren (04/01/2001) Active' at 'Lumea Only' school. Below the student name are three tabs: 'Student Information', 'Student Provider Team', and 'Billing Dates' (highlighted with a red box). The 'Billing Dates' tab is active, showing a table with columns for 'Section 28 RCS', 'Section 65 Behavioral Health...', 'Section 68 Occupational Ther...', 'Section 85 Physical Therapy', and 'Section 109 Speech'. The table contains several rows of data, with the first row having a 'Save' button next to it. The 'Student Notes' button is also visible.

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3. Enter the ICD-10 code from the ORRF and toggle the "Ready to Bill" to "Y" in the Billing Dates work space, either for an existing record or a new record. An ICD-10 code must be entered before claims with dates of service of October 1, 2015 or later will be submitted for each service. Please note that new Prior Authorizations (PA) will not be required for Section 65 and Section 28 services until the current PA expires.


For Existing Billing Dates Records:


- A. Enter ICD-10 Code
- B. Set "Ready to Bill?" to "Y"

Section 109 Speech

✖ 22671

Section 109 Service Details

Start Date: 

End Date: 

Service Type: ▼

Section 109 Diagnosis Code(s)

ICD-9 Diagnosis Code
ICD-9 codes are only valid through 9/30/15.

ICD-9 Code (ex: 315.9):

Additional ICD-9 codes:

ICD-10 Diagnosis Code
ICD-10 codes are required for all date ranges including 10/1/15 and after.

ICD-10 Code (ex: F81.9, UPPERCASE only):

ICD-10 Code Validation:

Additional ICD-10 codes:

Ready to Bill Section 109? Y N None selected

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For New Billing Dates Records:

- If an Administrator is entering a new student or a new service after 10/1/2015, the Administrator will need to add a Billing Date record with the appropriate service.
- Enter the ICD-10 code
- Toggle the Ready to Bill to "Y".

To add a new Billing Date record:



- Click on the  Action Icon above the Billing Dates work space
- In the Add Medicaid Dates window, add start and end dates, if applicable, and choose a service type

Add Medicaid Dates

Student:

Start Date: 

End Date: 


Type: ▼


- Select 
- In the Billing Dates Work Space, enter the ICD-10 code and toggle the Ready to Bill to "Y"

Section 65 Behavioral Health Day Treatment

22649

Section 65 Service Details

Start Date: 

End Date: 

Service Type: ▼

Prior Authorization Number:

Related Service: ▼

DSM Code:

DC-03 Code:

Section 65 Diagnosis Code(s)

ICD-10 Diagnosis Code

ICD-10 codes are required for all date ranges including 10/1/15 and after.

ICD-10 Code (ex: F68.10, UPPERCASE only):

ICD-10 Code Validation:

Ready to Bill Section 65? Y N None selected