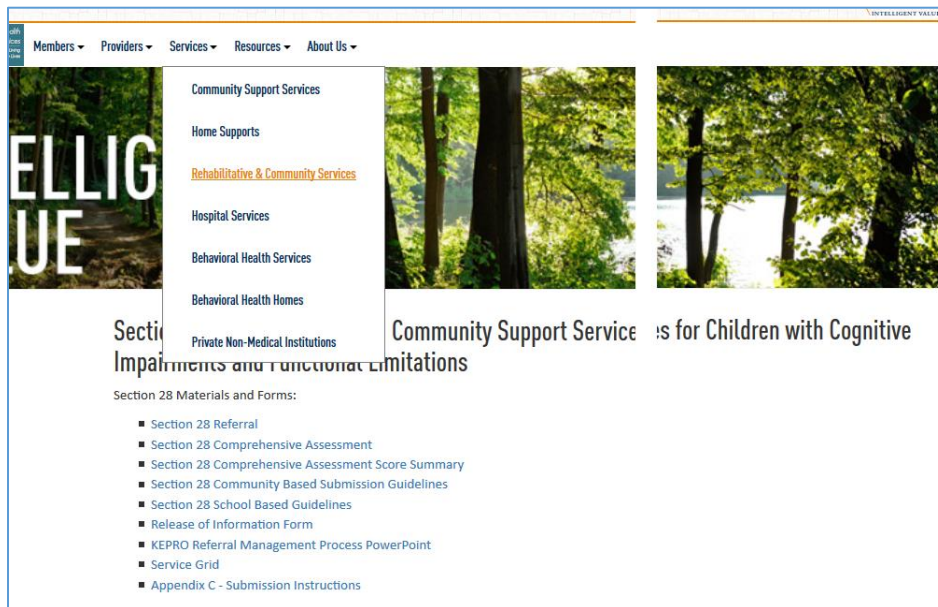


## Section 28 Cover Page

### **Purpose:**

The following **ITP Template** is structured in a manner that we believe addresses all policy requirements of an ITP for Section 28, and includes all needed elements for an KEPRO Prior Authorization (PA) or Continued Stay Review (CSR) (except for the Referral Packet\* mentioned below). Our objective for providing the ITP template is to capture, on a single document, all information from the clinician for both an ITP and PA request, which will enable a district administrator to submit the request through KEPRO. The accompanying **Mapping Document** shows administrators what information from the ITP template goes into the specific windows of KEPRO Care Connection.

*\*Please remember, KEPRO also requires a **Referral Packet** to be completed in addition to an ITP for each student receiving Section 28 services. The packet can be found as a [pdf](#) on the MSB Website ([msb-services.com](http://msb-services.com)) under Resources/Maine/Section 28/" Referral." It can also be found as a [Word document](#) on KEPRO's Website ([qualitycareforme.com](http://qualitycareforme.com)) by clicking the "Services" button, then selecting the Rehabilitative & Community Services*



If your clinician desires to continue using his/her own ITP, please ensure the following **KEPRO required boxes** on the template are filled out to obtain a PA or CSR through KEPRO. If your district chooses to use the ITP developed by your clinician and have the clinician handle the KEPRO requests, the mapping document is not needed as its main purpose is to enable a district administrator to handle the KEPRO request. Recall, however, that the ITP developed by your practitioner must contain all the elements mandated by policy.

### **KEPRO required boxes:**

- 1-6, 8, 10, 12-14
- 15-36 (with any additional goals/objectives added as well)
- 37
- 41-49
- 52, 55, 58 (as appropriate)