

**From:** MSB  
**Sent:** Tuesday, April 08, 2014 12:24 PM  
**To:** New Hampshire Districts Easter  
**Subject:** Seals and MSB



MSB New Hampshire Community Email | April 8, 2014

MSB is pleased to announce that Easter Seals and MSB have jointly agreed to utilize the Lumea™ web-based documentation system for purposes of Easter Seals documenting their school-based, IEP-ordered services that are potentially reimbursable to school districts via the Medicaid to Schools Program. In the very near future, MSB will begin accessing the records that are posted by Easter Seals service providers in Lumea™ in order to review and submit claims on behalf of those NH school districts that contract with MSB for Medicaid administration services.

MSB highly recommends that, if not already doing so, school districts should consider sharing appropriate IEP related documents with the appropriate representatives from Easter Seals so that the Easter Seals providers can log services in Lumea™ only when those services are explicitly ordered in IEPs.

If your district is accustomed to receiving invoicing information, documentation logs or other information via paper record-keeping from Easter Seals, the only change will be that the service documentation logs used for Medicaid billing purposes will now be captured in Lumea™ and accessible immediately by both MSB and the district via Lumea™.

MSB will establish a unique Lumea account for Easter Seals. The Lumea account that Easter Seals will utilize will not be the same account that is used by your district (if your district is using Lumea™). Of course, if the district would rather have Easter Seals itinerant providers to document services in the district's Lumea™ account, that is perfectly acceptable. The district will need to communicate with both Easter Seals and MSB if they are requesting that Easter Seals providers utilize the district's Lumea™ account for documentation purposes vs. the Easter Seals Lumea™ account.

MSB encourages districts to allow Easter Seals providers to document their services to your students in the Easter Seals Lumea™ account, not the district Lumea™ account. This will significantly streamline the process, and allow MSB and the district

to have instant access to the records being kept by the Easter Seals providers. The good news is districts can request access to the Easter Seals Lumea™ account and have access to their students' information as it is being documented by Easter Seals providers in the Easter Seals Lumea™ account. That access includes the ability to run reports as to services delivered to your students. Please contact MSB if you would like access to the Easter Seals Lumea™ account for your students.

For additional questions, concerns or requests on the MSB / Lumea™ side, or to request access to your students in the Easter Seals Lumea™ account, please direct your questions to Jon St. Pierre at 603-692-0800 ext. 128 or [jstpierre@msb-services.com](mailto:jstpierre@msb-services.com) or Steve Courter at 603-692-1212 or [scourter@msb-services.com](mailto:scourter@msb-services.com). For any Easter Seals related questions, please direct those to R. Mick Pinard at 603-621-3630 or [rmpinard@eastersealsnh.org](mailto:rmpinard@eastersealsnh.org).

Please help us spread the word by forwarding to your OOD coordinators and other stakeholder parties.

Thank you,

Steve Courter  
Director of Client and Business Services  
MSB™  
800.618.3111  
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