

**From:** MSB  
**Sent:** Friday, September 26, 2014 8:40 AM  
**To:** New Hampshire School Districts  
**Subject:** Specialized Transportation Cost Information and Rosters



MSB™ | New Hampshire | September 26, 2014

This is a friendly reminder that your Specialized Transportation Cost Information and Rosters are due by October 10, 2014.

### **Cost Information**

Please be sure to include all costs related to Specialized Transportation, such as:

- Insurance
- Fuel
- Driver's salary
- Benefits not included in salary
- Vehicle depreciation
- Maintenance
- Any other associated costs

### **Rosters**

Please remember that MSB will only bill for students that are listed on your Specialized Transportation Roster or the Specialized Transportation Additions Report.

The students on your roster and additions report must:

- Have Specialized Transportation in their IEP
- Receive another Medicaid coverable service

Please include any Out of District students receiving transportation. It is ok to have the same students on both your OOD Roster and your Transportation Roster.

Cost Information and Rosters should be emailed or mailed to your Claims Analyst by October 10, 2014 to ensure that your Specialized Transportation reimbursements are not delayed.

Rebecca Copeland

MSB™

Director of Operations

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