

Practitioner Records Report

The practitioner records report provides valuable information regarding the critical documentation elements recorded and submitted by district and contracted practitioners. The "Medicaid to Schools" Program depends on the cooperation and conscientiousness of the practitioners to submit accurate, timely service records to MSB™ for billing.

Below is a sample line from a Practitioner Records Report with explanations of key elements that are provided:

SAU #

Period of report

Date report was run

New Hampshire Medicaid Billing
 Practitioner Records Report 2/17/2010 6:30
 Account: [SAU ##] From ___ to ___ (?=No Rcds, #=Rcds Rcvd, _=No School, ~=Missing Info)

School/Practitioner	Service Area	5-Oct	12-Oct	19-Oct	26-Oct	2-Nov	9-Nov
MIDDLE SCHOOL SMITH, NANCY	COTA	—	—	~~~~~	~~~~~	#####	?????

School

Practitioner name

Service type

Calendar date for Monday of each week

There are symbols for each day of the corresponding week:

~ means info was missing and record was returned to practitioner/school for correction

means record was accurate and billable for that day

? means no record received for that day

_ means practitioner was not active for that day (not employed or not working with IEP students at that time; **OR** could denote school vacations and/or holidays)