

MSB Notice of Privacy Practices for Medical Information

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

1. MSB may use and disclose medical information about a child with an IEP :
 - a. when authorized to do so by a school district;
 - b. pursuant to parental consent in compliance with the Individuals with Disabilities Act (IDEA);
 - c. for the sole purpose of seeking Medicaid reimbursement on behalf of the authorizing school district in compliance with applicable Medicaid regulations.
2. MSB will disclose medical information without parental consent only when required by the IDEA or the Family Educational Rights and Privacy Act (FERPA).
3. Pursuant to the IDEA, parental consent may be revoked at any time.
4. Individual rights
 - a. Parents have the right to refuse consent to the release of medical information about a child with an IEP.
 - b. Communications concerning medical information about a child with an IEP are subject to IDEA and FERPA confidentiality requirements.
 - c. Parents have the right to inspect and copy medical information about a child with an IEP pursuant to FERPA.
 - d. Parents have the right to amend medical information about a child with an IEP pursuant to FERPA.
 - e. Parents have the right to receive an accounting of disclosures of medical information about a child with an IEP pursuant to FERPA.
 - f. Parents who have agreed to receive this Notice of Privacy Practices electronically also have a right to receive it in paper form.
5. MSB duties
 - a. MSB is required by law to maintain the privacy of medical information about a child with an IEP, to provide individuals with notice of its legal duties and privacy practices with respect to medical information about a child with an IEP, as applicable under FERPA, and to notify affected individuals following a breach of unsecured medical information about a child with an IEP, as applicable under FERPA.
 - b. MSB is required to abide by the terms of the MSB Notice of Privacy Practices for Protected Health Information currently in effect.
 - c. MSB reserves the right to change the terms of its notice and to make the new notice provisions effective for all medical information about a child with an IEP that it maintains. The revised notice will be provided pursuant to FERPA.
6. Parents of a child with an IEP may complain to MSB, the school district and the Department of Education if they believe privacy rights pursuant to FERPA have been violated. Parents may file a complaint with MSB in writing at the following address: MSB, attention: Dan Courter, Security

Officer, 97 High Street, Somersworth, NH 03878. 1-800-618-3111 extension 114. No retaliation will be taken against anyone for filing a complaint.

7. The effective date of this notice is 4/8/2015.